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DD/S 69-4016

29 AUG 1969

MEMORANDUM FOR: Executive Director-Comptroller

With apologies for suggesting such a major change, I suggest that the Director's memorandum could be limited to decisions and not necessarily attempt to record some but not all of the issues discussed at the meeting on 20 August 1969. I believe that this idea could reflect what the Director indicated he had in mind following the briefing and limited discussion. I have taken the liberty of preparing the attached draft along these lines.

If, however, it is decided to go the other route, I would suggest the following changes in your draft:

1. Paragraph 3.a. - Delete "more than".

2. Paragraph 3.c. - Change to read: "From the viewpoint of organization it is desirable that ADP services and the user of the services interface as closely and intimately as possible." or "From the viewpoint of organization it is desirable that the interface of ADP services and the user of the services be as close and intimate as possible." I urge the deletion of "physical location" as this could cause us serious problems in space adjustments and allocations in our buildings and our electrical communications can compensate for physical separation.

SIGNED R. L. Bannerman

R. L. Bannerman

Att

ADD/S:JWC/ms (28 August 69) (in draft)

DD/S:RLB/ms (28 August 69)

Distribution:

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1 - Chief, SSS, w/Att